

# How to get your **job application** right

## Ace your NHS job application

**Found a job you want to apply to? Then it's time to create a winning application.**

At first glance, filling in an NHS job application can appear quite complex and involved. To help better understand the process, check out the NHS's step-by-step guide which takes you through the entire process from start to submission. If you need insights into how the job application process really works – plus how to make your application stand out – then employment advisor Claire Wrynn's top tips are an ideal starting point.

Check out NHS  
Job's guide



Read up on top tips  
for applications



## Write a winning cover letter and CV

**No matter the job you're going after, first impressions count.**

It's why writing a great cover letter and CV that sells you, your experience and your skills is so important. While NHS Jobs does not require you to write a cover letter or a CV – just complete the application form – applying for a role in some Primary Care (think GP practices or pharmacies) organisations do. For cover letters, the NHS offers a concise easy-to-follow guide to making the most impact as well as free samples and templates to work from.

For CVs, NHS Elect has created an overview of how to get started writing your own. Crucially, it provides useful insights into what the NHS specifically wants to see in your CV – from people who assess them every day.

Write a great  
cover letter

